

# NATIONAL INSTITUTE OF TECHNOLOGY

## TIRUCHIRAPPALLI – 15

### Department of Chemistry

Web: [www.nitt.edu](http://www.nitt.edu)

Phone: 0431 - 2503000



# TENDER DOCUMENT

Tender Notification No.: **NITT/R&C/CHY/SA/CSIR/ 2010-11/22** Date: **05.10.2010**

Name of the component : Glass wares and Laboratory Appliances

Quantity required : List attached

Delivery : one month from date of purchase order

Last Date of submission of Tender : 20.10.2010 upto 3.00 p.m.

Address for submission of Tender : Dr.S. Anandan  
Dept. of Chemistry  
National Institute of Technology  
Tiruchirappalli – 620 015  
E-mail : [sanand@nitt.edu](mailto:sanand@nitt.edu)  
Phone No: 0431- 2503639  
Mobile : +91-9444052074

Date of opening of bid : **20.10.2010 at 3.30 p.m**



**NATIONAL INSTITUTE OF TECHNOLOGY  
TIRUCHIRAPPALLI – 15**

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**DEPARTMENT OF CHEMISTRY**

**Tender Notification No.: NITT/R&C/CHY/SA/CSIR/ 2010-11/22**

**Date: 05.10.2010**

**NOTICE INVITING TENDER**

The National Institute of Technology, Tiruchirappalli (NITT) is an autonomous body under MHRD, GOI, imparting Technical Education and engaged in Research Activities. It is proposed to procure the following component for the departmental academic/research activities.

Sealed Quotations are invited for the following component subject to the following terms and conditions, from the reputed manufacturers or their authorized dealers so as to reach this office on or before scheduled date and time. The quotations will be opened on the same day in the presence of bidders or their authorized agents who may choose to be present.

Name of the component : Glass wares and Laboratory Appliances  
Quantity required : List attached  
Time for completion of supply after placing purchase order : one month  
Last Date of submission of Tender : 20.10.2010 upto 3.00 p.m.  
Tender to be submitted at the following address : Dr.S. Anandan  
Dept. of Chemistry  
National Institute of Technology  
Tiruchirappalli – 620 015  
E-mail : sanand@nitt.edu  
Phone No: 0431- 2503639  
Mobile : +91 94444052074

***Place, Date and time of opening of bid*** :

**Date: 20.10.2010**

**Time: 3.30 p.m**

**Venue: The Dean (R & C) office**

**Note:** The Institute shall not be responsible for any postal delay about non-receipt / non delivery of the bids or due to wrong addressee.

## SECTION: 1 INSTRUCTION TO BIDDER

1. The bidders should provide list of customers of previous supply of similar items to Universities, Institutes or Government Departments/Undertakings/public sectors with contact details. The details of the bidder/profile should be furnished along with the copy of all related documents.

### 1.1 Documents to be submitted in the Bid:

- (i) The bidder should furnish copy of licence certificate for manufacture/supply of the item.
  - (ii) The bidder should furnish Income Tax PAN number
  - (iii) Catalogue of the product with detailed product specifications
  - (iv) Shelf-life of the chemicals offered for supply is to be specified.
  - (v) EMD, if applicable, by Demand draft drawn on any scheduled bank in favour of "**The Director, NIT, Trichy**" payable at Trichy should be submitted. EMD shall bear no interest. Any bid not accompanying with EMD is liable to be treated as non-responsive and rejected.
2. The bidder should submit their rate as per the format given in Section 4 of the Notice Quotation in this cover. Rate should be quoted in Indian Rupee. The rate should be quoted both in words and figures. All the pages of the bid should be signed affixing the seal. All corrections and overwriting should be initialed.

***The bid cover should be duly superscribed with the following details.***

***(1) Quotation Notification Number (2) Quotation for the supply of ..... (3) Date of opening .....***

***Mention "Kind Attention: Contact's person's name and phone number", and submit at the address given in the quotation Notice.***

3. The quotation will be acceptable only from the manufacturers or its authorized supplier.
4. The bid shall be in the format of price schedule given in Section 4. The contract form as per format given in section 5 shall be submitted. Incomplete or conditional quotation will be rejected.
5. Details of quantity and the specifications are mentioned in Section 3 appended to this quotation Notice.
6. The item to be used is strictly according to the specification and subject to test by the Institute/concerned authorities.
7. The Institute reserves the right to cancel or reduce the quantity included in the schedule of requirements at any time after acceptance of the quotation with a notice. The Contractor/Supplier shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work/supply in full but he did not derive in consequence of the foreclosure of

the whole or part of the works.

8. 5% of the supply value will be retained by the Institute towards Performance Security and will be returned to the supplier after the period of warranty.
9. **Release of EMD:** The EMD shall be released after receipt of performance security from successful bidder.
10. **Validity of bids:** The rate quote should be valid for a minimum of 60 days. No claim for escalation of rate will be considered after opening the Quotation.
11. **Imports:** In case, goods are to be imported, the Indian agent should furnish authorization certificate by the principles abroad for submission of the bid in response to this Quotation Notice.
12. **Clarification of Quotation Document:** A prospective bidder requiring any clarification of the Quotation document may communicate to the contact person given in this notice inviting quotation.
13. **Amendment of quotation document:** At any time prior to the last date of receipt of bids, Institute may for any reason, whether at its own initiative or in response to a clarification requested by prospective bidder, modify the Quotation document by an amendment.
14. ***The Institute may at its own discretion extend the last date for the receipt of bids.***
15. The bids shall be written in English language and any information printed in other language shall be accompanied by an English translation, in which case for the purpose of interpretation of the bid, the English translation shall govern.
16. The Institute reserves the right of accepting any bid other than the lowest or even rejecting all the bids. The decision of the Institute Purchase Committee is final in all matters of quotation and purchase.
17. The bidder should give the following declaration while submitting the Quotation.

**DECLARATION**

I/we have not tampered/modified the quotation forms in any manner. In case, if the same is found to be tampered/modified, I/we understand that my/our quotation will be summarily rejected and full Earnest Money Deposit (EMD) will be forfeited and I/we am/are liable to be banned from doing business with NIT, Trichy and /or prosecuted.

**Signature of the Bidder** : .....

**Name and Designation** : .....

**Business Address** : .....  
.....  
.....

**Place :**

**Date :**

**Seal of the Bidder's Firm**

18. Any other details required may be obtained from the contact person given in the notice inviting quotation during the office hours.

## SECTION: 2 CONDITIONS OF CONTRACT

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1. The rates should be quoted in Indian Rupee FOR NIT, Trichy for supply within India.
2. In case of import both CIF and / or FOB rate should be quoted. All components of expenditure to arrive at Chennai need to be explicitly specified.
3. The bidder shall indicate the excise duty exemption for the goods if applicable
4. The Institute is eligible for customs duty and excise duty exemption.
5. The rate quoted should be on unit basis. Taxes and other charges should be quoted separately, considering exemptions if any.
6. Rate quoted should be inclusive of Testing, commissioning and installation of equipment and training.
7. **Payment**: No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition and receipt of performance security by supplier. In case of imports, the payment will be made through LC after installation and performance security need to be submitted at the time of LC commitment.
8. Guarantee and Warrantee period should be specified for the complete period conforming to the section 3 of this quotation document.
9. Period required for the supply and installation of item should be specified conforming to the section 3 of this quotation document.
10. In case of dispute, the matter will be subject to Tiruchirappalli, Tamil Nadu Jurisdiction only.

### SECTION : 3 SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS

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Name of the Component to be procured :

**Specifications:**

Quantity : As per list enclosed

Any other details/requirement : --

Warranty period required : --

Delivery schedule expected after  
release of purchase order (in weeks) : --

EMD (in Rupees) : NIL

Performance Security to be given by  
Successful bidder after release of  
purchase order (in Rupees) : --

**SECTION: 4 PRICE SCHEDULE**

[To be used by the bidder for submission of the bid]

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- 1. Component Name :
- 2. Specifications (confirming to Section 3 of Quotation document-enclose additional sheets if necessary) :
- 3. Currency and Unit Price :
- 4. Quantity :
- 5. Item cost (Sl.No.3 & Sl.No.4) (in Indian Rupee) :
- 6. Taxes and other charges :
  - (i) Specify the type of taxes and duties in percentages and also in figures
  - (ii) Specify other charges in figures :
- 7. Warranty period (confirming to the Section 3 of Quotation document. This should be mentioned in Technical bid also in order to get qualified for Financial bid) :
- 8. Delivery Schedule (confirming to the Section 3 of Quotation document) :
- 9. Name and address of the firm for placing purchase order :
- 10. Name and address of Indian authorized agent (in case of imports only) :

**Signature of the Bidder** : .....

**Name and Designation** : .....

**Business Address** : .....  
.....  
.....

**Place :**

**Date :**

**Seal of the Bidder's Firm**



**SECTION : 5 CONTRACT FORM**

[ To be provided by the bidder in the business letter head ]

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1. {Name of the Supplier's Firm) hereby abide to deliver the .....by the delivery schedule mentioned in the Section 3 quotation document for supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in the quotation document without any defect and deviations.
3. Warranty will be given for the period mentioned in the quotation document and service will be rendered to the satisfaction of NIT, Trichy during this period.

List

**Signature of the Bidder** : .....

**Name and Designation** : .....

**Business Address** : .....  
.....  
.....

**Place :**

**Date :**

**Seal of the Bidder's Firm**

## List of Glass wares and Laboratory Appliances

Sl.No	Items	Qty	Price
1.	Heating mantle 50 ml capacity	2 Nos	
2.	Heating mantle 1 Litre capacity	2 No	
3.	Heating mantle 2 Litre capacity	1 No	
4.	Cylindrical Water Bath 1 liter capacity	1 No	
5.	Micropipette Tip (0-1ml)	100 Nos	
6.	<b>Oil bath with magnetic stirrer:</b> Temp control: $\pm 1^{\circ}\text{C}$ Temp range upto $350^{\circ}\text{C}$ Electronic speed regulator: 50-1500 rpm Max stirring capacity : 1 L Power consumption: 40 W	1 No	
7.	<b>13 mm in-line stainless steel swinney filter holder 1/pkg ( Product No: 4042)</b>  <b>Specifications</b>  <b>Materials of Construction</b> Body: Type 304 stainless steel Gaskets: PTFE <b>Support Screen:</b> Photoetched type 304 stainless steel  <b>Effective Filtration Area</b> 0.9 cm <sup>2</sup> <b>Dimensions</b> Overall Length: 32 mm (1.25 in.) Diameter: 16 mm (0.6 in.) <b>Inlet/Outlet Connections</b> Standard female Luer-Lok* fitting, male slip luer outlet <b>Maximum Operating Temperature</b> Limited by filter type <b>Maximum Operating Pressure</b> 6.9 bar (690 kPa, 100 psi) <b>Sterilization</b> Provided non-sterile; autoclavable if desired at 121-123 °C (250-253 °F) at 1.0 bar (100 kPa, 15 psi) for 15-20 minutes.	1 No	
8.	PTFE ( Poly tetrafluoroethylene) filter Pore size: 0.2 $\mu\text{m}$ Diameter : 13 mm	1 box (100 membranes)	
9.	TARSONS Vacuum Desiccator ( Diameter 17-17.5 Cm and height 20 Cm)	1 No	
10.	Standard Measuring Flask 5, 10 ml capacity	Each 10 Nos	
11.	1000 ml Triple Neck RB Flask Middle 24", side 19" Joint	2 Nos	

12.	1000 ml triple Neck RB Flask Middle 24", side 14" Joint	2 Nos	
13.	2 liters Single RB Flask	1 No	
14.	Buckner Filter flask, Heavy walled 50ml, 100ml,	Each 2 Nos	
15.	Buckner funnel 30mm, 50mm, 100mm	Each 3 Nos	
16.	Filtration Rubber Cone 19" , 24" joint and 29" joint	Each 10 Nos	
17.	Receiver adapter, bend with, Vacuum connection Socket 24 cone 24 and Socket 24 cone 19	2 Nos	
18.	Receiver adapter, plain bend, socket to cone 24/24 joint, 24/19 joint	2 Nos	
19.	Plain Stillheads Flask cone : 24 Cond .Cone : 24 Socket : 19	2 Nos	
20.	Measuring cylinder 10ml, 25ml, 50ml	Each 5 Nos	
21.	Separating Funnel with stop cock 100ml, 500ml, 1000ml	Each 2 Nos	
22.	Chromatography Column, 30 mm dia. height 35cm	4 Nos	
23.	Condenser Clamps- 3 fingers, Brass moulded, chrome plated	10 Nos	
24.	Condenser Clamps – 3 fingers, aluminum moulded, Black painted	10 Nos	
25.	Universal clamps aluminum moulded wrinkle black painted	5 Nos	
26.	Clamb Knot	10 Nos	
27.	Lab Jack Box type 8 " H 5 x 5" MS	1 Nos	
28.	Guard Tube 19 " Joint	4 Nos	
29.	Guard Tube 24 " Joint	4 Nos	
30.	Petri Dish 50mm, 60mm, 70mm	Each 10 Nos	
31.	Amber colour Single neck RB Flask 100ml, 250ml	Each 2 Nos	